



City of Arcadia ♦ Building Division
240 West Huntington Drive, Arcadia CA 91007
Office: (626) 574-5416 Fax: (626) 447-9173

When the permit application and the Owner-Builder Declaration have been executed by a person other than the property owner, prior to issuing the permit, the following shall be completed by the property owner and returned to the agency responsible for issuing the permit:

AUTHORIZATION OF AGENT TO ACT ON PROPERTY OWNER'S BEHALF

Excluding the Notice to Property Owner, the execution of which I understand is my personal responsibility, I hereby authorize the following person(s) to act as my agent(s) to apply for, sign, and file the documents necessary to obtain an Owner-Builder Permit for my project.

I declare under penalty of perjury that I am the property owner for the address listed above, and I personally filled out the above information and certify its accuracy.

Property Owner's Signature: _____ Date: _____

Property Address:	
Owner's Name:	
Owner's Address:	
Phone #	
Agent's Name:	
Agent's Address:	
Agent's Phone #:	
Scope of Work:	

NOTE: This authorization must be **NOTARIZED** or accompanied by a copy of the homeowner's current photo I.D. (i.e., driver's license, passport or military I.D. with signature), when presented for issuance of a permit.